



IMF USER GROUP

SMPTE COMMUNITY

Interoperable Master Format User Group Membership Agreement

1. **Purpose:** The Society of Motion Pictures and Television Engineers (SMPTE) has agreed to host a User Group on the Interoperable Master Format (IMF). The purpose of the IMF User Group is to provide an open forum for end-users and implementers of the SMPTE IMF Standards.
 - a. **Activities:** The goal is to discuss the technical operational issues that arise in practical implementation of IMF and to work cooperatively to resolve issues for the betterment of worldwide application and adoption. From these discussions the IMF User Group may develop guidelines and/or best practices for users and implementers to improve interoperability. The IMF User Group may also provide liaison feedback to the SMPTE regarding standards improvements or the need for additional standards.
 - b. **Agendas/Minutes:** The Chair will ensure that meeting agendas are provided before meetings and minutes are provided after meetings and all members will be given the opportunity to modify and agree to such agendas and minutes according to Robert's Rules of Order.
2. **Membership:** Membership is open to any individual or company with a material interest in using, implementing, or consulting for users/implementers of the IMF standards published by the SMPTE. SMPTE reserves the right to expel any individual member whose actions work against the Purpose or Membership Rules described herein.
3. **Membership Rules:**
 - a. **No public disclosure:** To ensure the open nature of the IMF User Group, membership is not open to the press and members are prohibited from speaking to the press, or issuing press releases or other publicity, pertaining to the meetings or any side discussions related to the IMF User Group.
 - b. **No recording:** Recording of the meetings is prohibited by all members (except for the Secretary for the express purpose of capturing minutes, after which such recording will be destroyed).
 - c. **No Anti-Trust:** Members are prohibited from discussing items of market and business commerce that could be considered as anti-trust behavior, including, but not limited to, pricing, sales terms, territories, production levels, market supply, or other areas of competition.
4. **Fees:** Any company whose company revenues exceed \$5 million US, annually, shall pay \$3,000 annually to SMPTE in order for said company's employees or consultants to be a member of and participate in the IMF User Group. The moneys collected from such companies will be used for the express purpose of covering the costs of operating the IMF User Group; including, but not limited to, a chairperson, web hosting, email reflectors, billing, etc. Any company, or individual employed by a company, whose company revenues are equal to or less than \$5 million US, annually, shall not pay a fee but will be subject to the membership rules set forth above.

Agreed by:

Signature

Printed Name

Title

Date

Company Name

Revenue over \$5M US annually: YES/NO